



PROJECT
WEEKLY FIRE SAFETY INSPECTION

PROJECT FILE



PROJECT WEEKLY FIRE SAFETY INSPECTION

This inspection checklist monitors the compliance activities at the construction site. It also serves as a hazard assessment to current site activities. The site inspection focuses on the implementation of risk controls used by contractor following the work health and safety management plan assessment.

The intent of the site inspection is to benchmark the safety practices observed on site against the criteria contained in the checklist

PROJECT ADDRESS:		CHASF Ref. No.:	ES3300-02/07_4
CONTRACTOR NAME :		PREPARED BY:	
DATE OF THE INSPECTION:		REPORT/ INSPECTION NO.:	
TIME OF THE INSPECTION:		PROJECT NO.:	

PROJECT NAME:	
PROJECT MANAGER:	
SITE MANAGER/ SUPERVISOR	

COMPANY DIRECTOR/ HEALTH AND SAFETY CONSULTANT

REPORT NO.	REVIEWED BY	CHECKED BY	DATE	SIGNED

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SITE MANAGER HEALTH AND SAFETY INSPECTION								
Area	Checklist	Satisfactory ?			Action Required/Hazards	Date Completed	Completed	
		Yes	No	N/A			Yes	No
Fire Plan	Is the fire plan up to date?							
	Enter date of the last review:							
	Enter date of last evacuation drill:							
Emergency Procedures	Are the means for detecting fire adequate & functioning?							
	Are the means for raising the alarm adequate & functioning?							
	Are escape signs & fire instructions suitably located?							
	Are escape routes adequate & free of obstructions?							
Fire Protection	Are access routes for the fire service clear?							
	Are fire hydrant points signed & unobstructed?							
	Are dry riser inlets signed & unobstructed?							
Temporary Buildings & Accommodation	Is all heating & cooking equipment being used in a safe manner?							
	Is the temporary accommodation located at least 6m from the building works? If not, does it carry 30 minutes fire rating & a fire detection system?							
	Is the area beneath the accommodation enclosed?							
Flammable Liquids & Gases	Are storage areas clearly signed & secured?							
	Are all containers/cylinders not in use stored within the designated storage area?							
	Are storage areas at least 10m away from temporary & permanent buildings?							
Temporary Electrics	Enter date of last temporary electrics inspection (quarterly):.							
Smoking	Are the no smoking rules being observed?							
	Is the designated smoking area clean & tidy?							
	Is there fire extinguisher positioned nearby?							
Hot Work	Are all hot works being carried out under a permit to work system?							
	Are permits being correctly closed - out, including a 1 hour 'fire watch'?							
Waste Materials	Are all areas clear of waste & combustible materials?							
	Is the waste being cleared from the building each night?							
	Are waste storage areas at least 6 m away from any building?							
Plant & Vehicles	Is plant appropriately located whilst being refuelled?							
	Are vehicles parked away from the building works?							
Portable Fire Extinguishers	Are there sufficient numbers of fire extinguishers?							
	Are fire extinguishers conspicuous & accessible?							
	Have fire extinguishers been serviced within the last year?							
Materials' Storage	Has combustible packaging been minimised from materials stored within the building?							
	Have controlled areas been established for storing combustible materials?							



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Other Remedial Action:



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SITE CONDITION: PHOTOS

LOCATION:	
COMMENTS:	

LOCATION:	
COMMENTS:	

LOCATION:	
COMMENTS:	

LOCATION:	
COMMENTS:	

LOCATION:	
COMMENTS:	

LOCATION:	
COMMENTS:	